



SMSF FINANCE DOCUMENT CHECKLIST

Please provide the following documents

100 Points of Identification for Each Applicant

Birth Certificate (100 points)

Passport (70 points)

Driver's License (40 points)

Medicare Card (25 points)

Rates Notice (35 points)

PAYG

Latest 3 payslips

Latest PAYG Summary

Last 2 Tax Returns

Self-Employed

Last 2 individual tax returns

Last 2 Notice of Assessments

Last 2 business tax returns

Last 2 years business financials

Super Fund

Current Portfolio Report

Last 24 months contributions statement (if fund is less than 24 months old, provide contributions from roll-over date)

Last 2 years SMSF tax returns (if applicable)

Signed SMSF Trust Deed (Certified by Financial Planner)

Signed SMSF Bare Trust Deed (Certified by Financial Planner)

Declaration, Advice, Confirmation and Certifications

Statutory Declaration - to be completed and signed by SMSF Trustee(s)

Certification of Financial Advice - to be completed and signed by SMSF Trustee(s)' financial planner

Certification of Legal Advice - to be completed and signed by the SMSF Trustee(s)

Purchase

Copy of Contract of Sale

12 months statement on existing home/investment loans