

THE HOPKINS GROUP



Vacating Checklist

Please note all items in checklist below form part of what is checked in our final inspection. Please ensure all items in checklist are completed to ensure your bond is refunded in a timely manner.

- Marks to be removed from walls, doors, floors and woodwork (sugar soap is highly recommended)
- All light fittings to be cleaned and ensure all globes are in working order
- All floors and skirting boards to be cleaned
- All carpets to be professionally steam or dry-cleaned and receipt provided
- Curtains/blinds are to be cleaned in accordance with manufacturer's instructions
- Windows and window sills to be cleaned
- Exhaust fans to be cleaned (laundry and bathroom)
- Rangehood to be cleaned and degreased thoroughly, including vents and filters
- Oven/cooktop including griller and drip trays to be cleaned thoroughly
- All cupboards/built-in robes to be wiped down and vacuumed
- Lawns to be mowed and edges trimmed (where applicable)
- Garden to be weeded (where applicable)
- All rubbish to be removed from the property
- Driveways, carports and all concrete areas to be free from oil and grease stains
- Storage cages to be left empty, cleaned and unlocked
- Particular attention should be paid to bathrooms, toilets and bathroom cabinets
- Shower recess and screen to be cleaned and disinfected and any mould removed
- All balconies and courtyards to be left clean, swept and tidy
- Please ensure all user manuals, modems and appliance remote controls
- Notify utilities for final readings or disconnection of services

As we know that moving can be a stressful time The Hopkins Group recommends employing professional tradespeople to complete your vacate clean, this assists to ensure you receive a full bond refund and makes moving a little less stressful.

For more information, please contact a member of The Hopkins Group Property Management team on 1300 726 082 or email info@thehopkinsgroup.com.au